

MEMORANDUM

Agenda Item No. 9(A)(1)

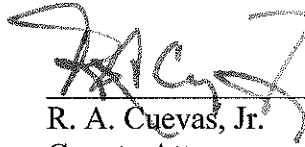
TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: May 7, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution authorizing and
retroactively authorizing the
County Mayor to provide staff
support services to the
Community Human Service
Foundation Non-Profit, Inc.

The accompanying resolution was prepared by the Community Action and Human Services Department and placed on the agenda at the request of Prime Sponsor Health and Social Services Committee.



R. A. Cuevas, Jr.
County Attorney

RAC/smm

Memorandum



Date: May 7, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over a horizontal line.

Subject: Resolution Authorizing and Retroactively Approving Staff Support Services to the Community Human Service Foundation Non-Profit, Inc. a/k/a Community Action Agency Foundation

RECOMMENDATION

The Miami-Dade County Community Action Agency Board (CAA Board) recommends that the Board of County Commissioners (Board) authorize and retroactively approve County staff support services provided to the Community Human Service Foundation Non-Profit, Inc. a/k/a Community Action Agency Foundation (CAAF). The CAA Board also recommends that the relationship between CAAF and Miami-Dade County through the Miami-Dade Community Action and Human Services Department (CAHSD) be formalized in order to facilitate the acceptance of future CAAF funds that may be donated to CAHSD for use in programs. The programs included are child education, veteran services, energy conservation, elderly services, and domestic violence programming and youth services.

SCOPE

The impact to Miami-Dade County for the provision of these services is countywide. CAHSD provides self-sufficiency, child education, veteran services, energy conservation, elderly services, and domestic violence programming and youth services throughout Miami-Dade County.

FISCAL IMPACT/FUNDING SOURCE

There is no fiscal impact to the County for the provision of monthly staff support services and meeting space to CAAF. The support staff and meeting space are provided as in-kind support.

TRACK RECORD/MONITOR

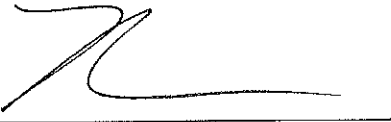
CAHSD will monitor the level of staff assistance and meeting space to ensure minimal disruption to administrative and program operations. The staff presently assigned to monitor the CAAF is Lucia Davis-Raiford, Community Action and Human Services Department Director.

BACKGROUND

On April 27, 1981, CAAF was established for the purposes of providing financial support and in-kind contributions to various programs administered by the Community Action Agency now known as CAHSD. Since its inception, the CAAF has provided funds to CAHSD to augment its programmatic efforts (i.e., increase literacy rates, general assistance, disaster relief, community empowerment through the development of community leadership, and educational scholarships to economically disadvantaged students). CAAF also seeks to support local community efforts through collaboration with other not for profit agencies and grass root organizations. Additionally, the CAAF aggressively seeks grants in order to provide programmatic assistance such as, the grants acquired to purchase 4 additional buses over the past 10 years which were subsequently leased to the County at a rate of \$1 a year.

CAAF operates solely with a volunteer board and as such has no dedicated resources (i.e., staff, building) to assist in meeting its mission. To this end, CAHSD has historically provided staff support, which involves attending monthly meetings, documenting meeting minutes, maintaining administrative records and providing meeting space.

Through the years, CAAF has had an ad hoc relationship with the CAA Board through annually reporting on its initiatives and activities at CAA Board Meetings. Should this resolution be approved by the Board of County Commissioners, CAAF's non-exclusive relationship with CAHSD (to include staff support services) will continue to assist in the achievement of the department's mission and vision of helping clients to become self-sufficient.



Russell Benford
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: May 7, 2013

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 9(A)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 9(A)(1)
5-7-13

RESOLUTION NO. _____

RESOLUTION AUTHORIZING AND RETROACTIVELY
AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE
TO PROVIDE STAFF SUPPORT SERVICES TO THE COMMUNITY
HUMAN SERVICE FOUNDATION NON-PROFIT, INC. A/K/A
COMMUNITY ACTION AGENCY FOUNDATION, RECOGNIZING
FOUNDATION CONTRIBUTIONS TO THE MIAMI-DADE
COUNTY COMMUNITY ACTION AND HUMAN SERVICES
DEPARTMENT, AND AUTHORIZING ACCEPTANCE OF FUTURE
FOUNDATION FUNDS THAT MAY BE DONATED TO
COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board desires to accomplish the purposes outlined in the accompanying memorandum, which is incorporated by reference and adopted as if fully set forth herein, and authorizes and retroactively approves the Mayor or Mayor's designee's action in providing staff support services to the Community Human Service Foundation Non-Profit, Inc. a/k/a Community Action Agency Foundation (CAAF), recognizes CAAF Contributions to the Miami-Dade County Community Action and Human Services Department ("CAHSD"), and authorizes acceptance of future CAAF funds that may be donated to CAHSD to strengthen the Community Action and Human Services Department's continuum of services.

The foregoing resolution was offered by Commissioner _____,
who moved its adoption. The motion was seconded by Commissioner _____
and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman

Lynda Bell, Vice Chair

Bruno A. Barreiro

Jose "Pepe" Diaz

Sally A. Heyman

Jean Monestime

Sen. Javier D. Souto

Juan C. Zapata

Esteban L. Bovo, Jr.

Audrey M. Edmonson

Barbara J. Jordan

Dennis C. Moss

Xavier L. Suarez

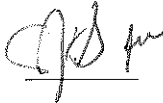
The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of May, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Estephanie S. Resnik



RESOLUTION FORM

Whereas, On April 27, 1981 Community Action Agency Foundation (CAAF) was established for the purposes of providing financial support and in-kind contributions for various programs administered by the Miami Dade Community Action and Human Services Department (CAHSD); and

Whereas, such funds were raised by CAAF to donate to CAHSD for use deemed best by the department; and

Whereas, since its inception, CAAF has maintained a non-exclusive relationship with CAHSD; and

Whereas, the intrinsic value added to improving the quality of life for low income residents is great and serves to assist CAHSD in leveraging its existing funds, and;

Whereas, CAAF has had and will maintain an ad-hoc relationship with the Community Action Agency Board and provide an annual report on its activities; and

Whereas, the relationship between CAAF and CAHSD was never recognized by the Miami-Dade Board of County Commissioners;

Therefore, be it resolved that the CAAF Board of Directors has unanimously adopted this resolution to approve and formally establish the relationship of CAAF with Miami-Dade CAHSD and retroactively seeks the County's approval for staff support services.

**Duly passed and adopted
This 12th day of April 2012**

By: Miltoria Fordham
Miltoria Fordham
President

ATTEST:

_____(seal)